



### Volunteer Time Sheet

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

For Month of: \_\_\_\_\_

Please fill out a separate sheet for **each month** of service.

Department		Site			
<input type="checkbox"/>	Child Development	<input type="checkbox"/>	Auburn	<input type="checkbox"/>	Rainier Vista
<input type="checkbox"/>	Development	<input type="checkbox"/>	High Point	<input type="checkbox"/>	Yesler Terrace
<input type="checkbox"/>	Employment & Education	<input type="checkbox"/>	Barton Place	<input type="checkbox"/>	Epstein
<input type="checkbox"/>	Family and Social Services	<input type="checkbox"/>	NewHolly	<input type="checkbox"/>	Olive Ridge
<input type="checkbox"/>	Finance & Administration	<input type="checkbox"/>	Park Lake	<input type="checkbox"/>	Jefferson Terrace
<input type="checkbox"/>	Transportation	<input type="checkbox"/>		<input type="checkbox"/>	

Date Worked	Duties Performed	# of Hours	Program Name	Staff Use Only	
				Program Code	(G)AAP and/or (M)atch
<b>Total</b>					

Thank you for your volunteer contribution to support Neighborhood House programs. We appreciate your contribution of time in support of Neighborhood House and the communities we serve. Please fill out this form and return it to your supervisor by the **fifth of each month**. Supervisors, please return this form to the volunteer coordinator by the **tenth of each month**.

\_\_\_\_\_  
 Volunteer Signature/Date

\_\_\_\_\_  
 Staff Signature/Date